



# ANNUAL REPORT

## July 2020 – June 2021



## Dipti Foundation (DF)

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DF Communications & Knowledge Management Section

## **PUBLISHED**

August 2021

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## 1. Executive Summary

This annual report has been drawn of the Dipti Foundation (DF) outlines, the accomplishment of the planned activities of its programs carried out during the financial year 2020-2021.

This is a message from DF immense pleasure; we are presenting our Annual Report 2020-2021. As in the recent past Dipti Foundation came across a challenging period to run its project for marginalize poor community people in Bangladesh. In the year of 2019; DF has reviewing its plans and strategy for continue its efforts of expansion both horizontal and vertical to serve the unmet poor households. During the reporting period; DF has operating its' activities in 9 Upazilas and 3 City Cooperation's area of 5 districts in Bangladesh and has provided services to about 10,000 poor and marginalize community people. Natural disasters are the regular phenomenon in Bangladesh that Bangladesh people facing annually but COVID 19 pandemic situation adding a new challenge with its for Bangladesh; which has been severely create bad impact on the lives and livelihood of the poor people.

For the search of a lasting impact upon this poor at the grass roots, the partnership between the donors and field practitioners contributed quite significantly for a desired and appropriate directions, to mitigate issues that developed in the area time to time. This significantly a workable participatory model, where the voice of all stakeholders were accommodated as could be translated, in an understandable and tangible terms.

We are thankful to all our Donor Partners that we exist for, our leaders the Board Members and also to our government officials who supported us in the past and still take pride in our progress. After all we would finally like to thank our volunteers and staff members especially those who worked hard at the grass roots directly with the beneficiaries, we owe them greatly.

A successfully Co-ordinated effort of all the parties can only help our poor to move forward creating a new phase of interdependence. After all 'man is not an island' as we participate in this initiative we hope to make the life of the poor of Bangladesh little better than before.

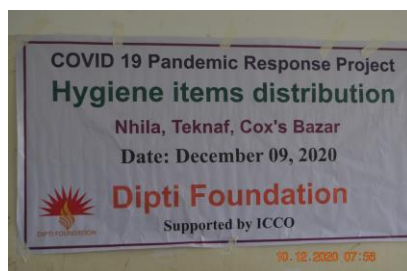
In the Spirit of Partnership-

**Elish Arun Majumder**  
**Director**  
**Dipti Foundation**

**Ambrose Gomes**  
**Chairman**  
**Dipti Foundation**

## 2. Institutional/organizational Overview

Dipti Foundation (DF) is a non-political, non-profit, non-government organizations working not only for poverty alleviation but empowering marginalize community people specially women empowerment and to create enjoyable environment for children's life through providing resources and also promoting human rights. Since inception in the year of 1999, DF taking initiative on child education, health education, working and supporting for good governance as per the law of the society. Rev. Salman Sowpan Boss started this organization when the country was hit by a massive flood in 1998. After the task was over and having an organizational shape in 2018, it has been re-structure its' general body and executive board and reformation its' strategy and also DF redirected its focus to poverty alleviation and empowerment of the poor especially the urban and rural women of Bangladesh. Thereafter, DF started humanitarian response on COVID 19 pandemic and livelihoods projects in 2020 also integrated savings and credit program for the urban poor in Dhaka city. DF also focus on development of building democratic societies and promoting good governance. The formation of this voluntary, charitable, relief and development organization had its rooted in Dhaka; when the country affected by any natural disaster or any crisis like COVID 19 pandemic; DF stand for the affected poor community people to save their lives and livelihoods.



Our activities have a range of services, which include socio-economic development, WASH, creation care, disaster risk reduction, climate change adaptation, psychosocial support through counseling, empowerment and various capacity building programs. Our thrust is always for the protection of environment and creating resilient community are the most vulnerable to the disaster & climate change. Its services that have ensured the well-being and improved living of people, infected and affected community, are acknowledged by all.

Alongside working for poverty alleviation of the marginalized people, DF is also promoting child rights, food security, nutrition, health services, housing and non-formal primary education with a vision to establish a society free from poverty where there is equality among citizens and citizens' rights are respected. DF program has been covering 9 upazila's of 5 districts in the reporting period.

### 2.1 Working area at a glance:

Particulars	Total	District-wise breakdown				
District	05	Dhaka	Rangpur	Dinajpur	Nilphamari	Cox'sBazar
Upazila	09	1	02	02	1	03
City Cooperation	03	02	01	0	0	0
Union	15	0	06	4	02	03

## 3. Legal status & Governance

### 3.1 Legal Status:

DF is registered under the following agencies:

- N.G.O Affairs Bureau No:-1361 Dated: 06/04/1999. Validity 05/04/2029
- Trust registration: (IV) 20 Date: April 04, 2021

### 3.2 Governance:

**a) General Body (GB):** There are 15 General Members of “Dipti Foundation (DP)” in the general body. The members of the GB subscribe to the statement of organizational values, vision and mission and agree to abide by this constitution. The members have sympathetic with social and welfare, well-educated, development minded, experienced in development and capable with social consciousness.

The members of General Body were participated in the annual general meeting on which held in 6 March 2021 and gave their opinions on the organization’s program & activities and participate to form the new executive board for the next two years (2021 -2023).

**b) Executive Committee (EC):** Ambrose Gomes has been elected as board chairman for the next two years (2021 to 2023). EC members are looks after and manages the affairs of the organization and to carry out its policies and were shared their findings in the GB meeting on 6 March 2021.

#### Functions of GB, EC and Management

The GB mainly approves annual report, audit report, budget and appoints the Auditor. The CEO is appointed by the Chairman as per powers delegated to him by EC. Different committees constituted by EC exist. The CEO has job description prepared by EC in addition to the broad job responsibilities as stipulated in the constitution. The performance of CEO is evaluated by EC particularly based on the success of the programs.

### 4. Organization’s vision, mission, goal, strategy

**DF Vision:** Creating a just society, where everybody respective of their caste, creed, sex, religion, social or political affiliation will live in peace and harmony under the bond of universal value of love and compassion manifested by our God.

A transformed community will live together with dignity, equity, justice, peace and hope.

**DF Mission:** Building the capacities of individuals, families and communities to reach their full potential, mental, moral, social and economic wellbeing through a participatory, just and sustainable development process.

#### Core Values:

- Compassion
- Stewardship
- Transparency
- Accountability



**Organizational Goal:** “To improve the quality of life of the economical and socially disadvantaged families in the community through involvement of the members, especially the women, disabled and old aged member of these families in development programs and thereby establish an improved and flourishing transformed neighbor community”.

#### Organization Strategy

- Promotion ownership by the community people especially children and women
- Conserving human rights and promoting good-governance,
- Building up peoples’ organization and leadership development,
- Consider gender, Equity and Environment as integral issues.
- To established neighborhood community by increasing efficiency and effectiveness



## 5. Project Activities:

### 5.1 Humanitarian Response Program

#### ❖ COVID 19 Responses

The proposed activity aims to increase the resilience of poor community against the impacts of COVID-19 through the implementation of inclusive COVID response and recovery strategies.

- Since early of the COVID 19 pandemic in April 2020, Dipti Foundation has been started awareness activities and 3000 leaflets has been distributed for awareness of the community people in Rangpur, Dinajpur and Dhaka area to prevent and protecting transamination of coronavirus.



Dipti Foundation has distributed food and hygiene package to total 750 families:

- 650 families of Rangpur, Dinajpur, Nilphamari and Dhaka were received food & hygiene packages (Each package items were 10 kg rice, 1 kg lentils, 1 liter S. oil, 1 kg salt, 2kg potato, 10 face mask, 2 soaps).
- In Cox'sBazar area; 100 family received the hygiene package ( Each family received -Surgical face mask - 50 piece - 1 box, Facial Tissue - 1 box, Hand sanitizer -250 ml- 1, Liquid Hand wash - 200 ml - 1, Hand gloves -1 pair, Nail cutter -1) .

#### ❖ Fire incident:

DF has assist to implement emergency response works for the fire affected Rohingya in Balukhali area. Where 50 FDMN family received the support i.e. Bucket- 25-liter RFL -1, Plastic Mug - 2 Liter -RFL -1, Plastic bowl - 25-liter RFL -1, Aluminum Pitcher -1, Kitchen utensil for family (Pan (Korai) 2, Spoon 6, Pot (Hari) 2, glass 6.), Thami set (Women) – 2 set, Towel (Per family 2), Male dress set – 2 set, Children cloths -2 set and food package (Rice -10 kg., lentil -1 kg, Potato - 2 kg, Salt -1kg, Oil 1 Liter)



### 5.2 Livelihood Program

Livelihood Support Project: After getting the FD -7 approval from the NGO affairs bureau; DF project team submitted project documents to Cox'sBazar DC office, RRRC office, CiC office (Camp 23) and UNO office of Teknaf and Cox'sBazar Sadar Upazilla accordingly the instruction given in the FD-7 document. As on the procedure to start work in FDNM camps; DF project manager contract with CiC office of Camp 23 and collect the approval from CiC on need assessment. As on the need assessment recommendation, RRRC issue a clearance letter to implement the activities in January 2021. DF staff attended the coordination meeting at camp 23 and as on the guideline of the CiC office; DF has been distributed 800 blankets to the FDMN (Rohinga) beneficiaries in camp 23.

Ten beneficiaries have been received sewing machines with 500 yards cloths from DF. The purpose of distribution of sewing machine was restoration of their income source whom livelihoods were badly affected for the COVID 19 pandemic situation. This livelihoods activity has been implemented in Cox'sBazar Sadar Upazila office and sewing machine and cloths has been handed over by the UNO. These ten families were selected from the host community of Cox'sBazar Sadar upazila.

## Witness of Livelihood Support Project

Sajeda Akhter (28 years old women) to live with her husband Nurul Alam lives in the village in Bikkul, Jhilonza Union in Cox'sBazar district. Her husband is only the earning member of their family and the source of income is daily wages from the public transport. They are 8 members in their family with 3 daughters and 1 son. Through this small income of her husband they could not arranged their three meals properly after started pandemic situation. She learnt tailoring and tries to earn money to contribute in her family. But she does not have any own sewing machine.

In Cox'sBazar area host community people are facing new problem due to Rohingya influx and COVID 19 pandemic situation especially during the lockdown time on their livelihoods.

Sajeda had a long cherished desire to contribute to her husband income and through earn money with dignity way and improve their economic conditions and get rid of poverty. She was trained in sewing and tailoring intensively for twenty one days and did well in the training. After having a successful training, she borrows a sewing machine from her neighbors.



One day Sajeda heard about Dipti Foundation, a NGO is going to provide sewing machine to the poor families for income generation activities with some accessories and cloths to started tailoring as an occupation. Then she contract with UNO office and shown her interest to get a sewing machine and in March 2021 she received one sewing machine with necessary cloths for tailoring shop.

After receiving sewing machine; Sajeda opened a tailoring shop in her house. At the beginning she was sewing Blouse, petticoat, Shalwar Kameez of her relatives and neighbors cloths. The tailoring shop is the turning point of her life. She worked hard and earned BD. Tk. 2,500 in April 2021 During Eid festival time and now she believe that her business will have booming.

This initiative has been creates new hope and increase her dignity in the society. She is trying to increase her income/business to help her family and want to continue her children education and one day she want to be a Joyita (Women role model) in the society who fight with poverty.

Sajeda express her thanks to Dipti Foundation and its partners for providing the sewing machine to her.

May 29, 2021, Cox'sBazar.

### 5.3 Climate Change Adaptation and Disaster Risk Reduction:

DF is focusing in the field of climate change adaptation and disaster risk reduction activities. The organization motivates community people to join in the volunteer team and assess their vulnerability, capacity and risk (natural and environmental) through Community Risk Assessment (CRA) tools. Community people have been motivated to prepare disaster risk reduction and climate change adaptation plan; so that they can cope up with disaster and vulnerability themselves. DF train the volunteer's on search and rescue, emergency relief, rehabilitation and reconstruction activities. There are two volunteer teams formed with 50 youth in Rangpur area.

DF has mainstreamed disaster and incorporated it in all policies, vision, mission, and structure of the organization as well as included into most of the ongoing projects as cross cutting issue. DF staff has capacity and working experience with disaster affected people in other districts within the country. Climate change is a global and national issue in which Bangladesh is an innocent victim. Rangpur

division is well known as ‘Monga’ (Famine) prone area in Bangladesh and it is also identify as high poverty zone in Bangladesh. Flooding, river erosion, drought and cold weave are common phenomena in this area. As a result of climate change, the frequency and severity of disasters are increasing, which severely effect on livelihoods, public assets and other resources. In consequence, both poverty and vulnerability increased and overall development becomes stopped.

## 5.4 Socio Economic Development Program

### ❖ Savings and Credit program:

Dipti Foundation is working for the poor and marginalizes community people on sustainable basis to reduce poverty through socio economic development program. To meet ever-growing financial needs of poor marginalize people, it has launched Savings and Credit Project in Dhaka slum area; with three savings products and two loan products. It provides small loan to restoration income generation activities and job creation; specially; who are affected by COVID 19 pandemic (Lockdown and lost their jobs) and stepped up loans to the graduated clients called enterprise loan.

**At a glance savings & credit information:** (March 2021 to June 2021)

Sl. no	Particulars	Savings			Loan	
		General	Long term	Voluntary / Fixed savings	distribution	Outstanding
1.	Member	220	14	4	100	97
2	Savings & Credit information	707,050	63,800	3,070,000	3,885,000	3,226,576

## Dipti Foundation

Branch Code : 0001 Name :Mirpur Branch

### Samity wise Loan & Savings Balance

For the Date of 3/1/2021 to 6/30/2021

Code	Name	Loan Balance			Interest Balance			Savings Balance		
		Principle Loan	Loan Repaid	Loan Balance	Interest Charge	Interest Paid	Interest Balance	General Savings	Voluntary Savings	Future Savings
0002	Md. Humayu	0	0	0	0	0	0	0	0	2000
0005	Al-Amin	1660000	369102	1290898	222000	49198	172802	280650	0	0
Barnch Total		1660000	369102	1290898	222000	49198	172802	280650	0	2000

## Dipti Foundation

Branch Code : 0002 Name :Jurain Branch

### Samity wise Loan & Savings Balance

For the Date of 3/1/2021 to 6/30/2021

Code	Name	Loan Balance			Interest Balance			Savings Balance		
		Principle Loan	Loan Repaid	Loan Balance	Interest Charge	Interest Paid	Interest Balance	General Savings	Voluntary Savings	Future Savings
0004	Rashida Akte	2225000	289322	1935678	278125	39453	238672	426400	0	61800
Barnch Total		2225000	289322	1935678	278125	39453	238672	426400	0	61800

- General savings:** To develop savings habit, DF staffs are encouraged the poor people to deposit a fixed small amount of money from their earnings every week. DF project team form group in the community and group members’ regularly attend their weekly group meeting and save small



amount (BDT. 20 to 100) as savings to create a own capital for future or they can utilize the money during their emergency needs. Poor people less interest to go in schedule bank for savings but DF Savings & Credit project has create the opportunity to save small amount from their home.

- ii. **Voluntary Savings / Fixed Savings:** Fixed savings deposit for better return after a certain interval. The members are encouraged to deposit a certain amount at a time for 3 year to 5 years for getting higher return. In March– June 2021, a total amount of Tk. 3,070,000 was collected under this savings scheme and Tk. 58,830 interest was paid on savings during the same period.
- iii. **Long Term Savings:** This is a monthly savings scheme through which the members deposit minimum Tk. 100 for 3 years, 5 years, 8 years and 10 years and get back a fixed amount after the maturity of the term with a considerably higher return. In March– June 2021, a total amount of Tk. 63,800 was collected under this savings scheme.

#### Credit Services:

- i) **General Loan:** This is the starter and largest loan product of WCP which any WCP member can access. In March – June 2021, a total of Tk. 3,885,000 was disbursed among 100 members with an average loan size of Tk.38, 885. At the end of June 2021, total general loan outstanding was Tk. 3,226,576, achieving a recovery rate of 99.58%.
- ii) **Micro Enterprise loan:** The ME loan is given to the WCP members who are willing to invest in a running business to enhance income and generate employment. This loan size ranges from Tk. 100,000 to Tk. 2,000,000, repayable within one or two years by weekly /monthly installment. After graduation of general loan group members may get involve with this scheme.



Alauddin sales his wife's product in Mirpur (Restore Job)

## 5.5 Integrated Women & Child Development Program

### ❖ Women Empowerment

Gender and women empowerment has been mainstreamed and incorporated as cross cutting issue in all projects. To ensure this, DF has promoted skilled and efficient female staff in senior management and field level as well as in both general body and executive committee of the organization.

DF also emphasized to end domestic violence against women and aimed to enlist 1000 change makers at different levels like students, housewives, teachers, social elites and professional. They have organized human chain, press conference and campaign at different levels which reduced physical and mental torture at satisfactory level among targeted community. DF specially focused on women empowerment with a view to increase their access to decision making process at family level, as well as to increase dignity in society and also recognize their ownership to domestic assets. In March to June 2021 DF formed 20 women groups in Dhaka slum area with 220 members.



Women group member in Jurain area, Dhaka

### ❖ Primary Health Care and Family Planning





Poor and landless people live in the Dhaka slum area with unhygienic environment situation. Most of the families do not have proper knowledge on health & hygiene. Due to COVID 19 pandemic situation they are much vulnerable than others. DF organized awareness session on health & hygiene and also family planning through the women group in the slum area. 220 women attended in the session. DF specially

focuses on slum dwellers' health and family planning issue for them. Project staff helps the poor slum dwellers to connect with government health services for quick health services.

### ❖ Our Child Sponsorship Program

DF has planned to enroll 1000 children in Child Sponsorship Program from the poor slum dweller and ethnic community in Rangpur division. As DF calculates, for one child monthly cost will be BDT 2,125 (USD 25) which will be covered their weekly nutrition, education, health & hygiene and family IGA initiatives. DF is seeking the sponsor for the 300 enlisted children of its project area.

Our child sponsorship programs include community-based supports that benefit all children and their families, focused on the following core areas:

	<b>Nutrition:</b> In-school breakfasts and lunches, supplemental and emergency feeding programs fill hungry tummies. Nutrition education and nutritional status monitoring help parents and caregivers provide the basics required for healthy development
	<b>Education:</b> Future income rises by five to 25% for boys, and more for girls, for every year of school attained. From classroom supplies, uniforms and school fees to teacher training and community awareness-raising, investing in education is the best way to break the poverty cycle.
	<b>Clean water and sanitation:</b> Access to clean water and hygiene item is critical to preventing coronavirus, childhood illness and mortality rates, and help children stay strong, healthy and in school.
	<b>Family &amp; community support:</b> Creating income generation opportunities and building capacity in the community for self-sufficiency provides the means for long-term, sustainable social change

**Child Sponsorship Program Mission:** Mainstreaming the Orphan, Semi Orphan and Street children in the national building by providing care, support and protection through shelter, food and education is our mission.

**Motto:** “Love and Care”

### ❖ Child Safe Home

DF also has planned to start a Child Safe Home in Dhaka city and a total of 100 kids are enrolled in two day care centers in Mirpur and Jurain urban area. Numbers of women with child work in garments, rich people's house and day labour etc. but there is less opportunity to get the service for their child. In the child safe home places women will get service with a small contribution (Participation) for their child care. The working women are worried about taking care of their kids because of lack of caretaker in the family or lack of availability of the domestic help and thus demand for day care center also increases. DF will provide motherly care and basic education ensuring security to the kids of the working mothers. The objectives of the projects are i) to provide proper care and nursing to the children of working women and other community inhabitants. ii) To keep children healthy by providing nutrition supplement and Medicare and to develop their sound mental health providing them standard environment.

## 6 Networking and Advocacy

DF is maintaining a good network with government and research organizations in Bangladesh to improve its policies and strategy. Director was attended the advocacy workshops at national press club on policy advocacy organized by CPRD (A research organization).

Project manager started network with local government offices (Union and Upazila level) before implement the project and continue that to end of the project. After completion of 'Livelihood Support Project' Dipti Foundation has collected the UNO certificate from Cox'sBazar Sadar UNO office.

## 7 Audited Financial Statements

# Audit & Compliance

- Maintaining Internal accounts standards & rules and reports are presented in accordance with the DF finance policy.
- Identification of technique/finds of corruption/misappropriation in order to present these.
- To verify the accuracy of financial expenditures are spent according to the rules and regulations of the organization.
- To verify appropriation of the financial transaction, documents, accounts and other reports.
- To detect the misappropriation of cash/goods and manipulated frauds of accounts.

### LSP project External Audit Report:

**CONFIDENTIAL FINANCIAL REPORT**

**AUDITOR'S REPORT**

**OF**

**LIVELIHOOD SUPPORT PROJECT (LSP)**

**A PROJECT OF DIPTI FOUNDATION**

**FOR THE PERIOD ENDED 31<sup>st</sup> MARCH, 2021**

**MOSTAFA KAMAL & CO.**  
CHARTERED ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT**

**TO THE GOVERNING BODY OF DIPTI FOUNDATION**

We have audited the accompanying financial statements of "LIVELIHOOD SUPPORT PROJECT (LSP)", a project of DIPTI FOUNDATION, which comprise the Financial Position as at 31<sup>st</sup> March, 2021, Statement of Comprehensive Income, Statement of Receipts and Payments, Notes to the Accounts for the period ended 31<sup>st</sup> March, 2021, and a summary of significant accounting policies and other explanatory notes.

**Management's responsibility for the financial statements:**

Project management is responsible for the preparation and fair presentation of these financial statements in accordance with Bangladesh Financial Reporting Standards and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatements.

**Auditor's responsibility:**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing. These standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

As audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements, the procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. We also evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion:**

In our opinion, the financial statements present fairly, in all material aspects, the financial position of "LIVELIHOOD SUPPORT PROJECT (LSP)" as at 31<sup>st</sup> March, 2021 and its Statement of Comprehensive Income and its Receipts and Payments Accounts for the year then ended in accordance with Bangladesh Financial Reporting Standards (BFRS) and applicable laws.

We also report that:

- We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof.
- Proper books of accounts as required have been kept and other supportive laws have been followed by the organization in far as is apparent from examination of those books.
- In our opinion, the financial statement dealt with by this report is in agreement with the books of accounts.

Date: Dhaka, 10th 03<sup>rd</sup>, 2021

**Mostafa Kamal & Co.**  
Chartered Accountants

**Statement of Receipts and Payments**

**LIVELIHOOD SUPPORT PROJECT (LSP)**  
A PROJECT OF DIPTI FOUNDATION  
STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE PERIOD 1<sup>st</sup> DECEMBER, 2020 TO 31<sup>st</sup> MARCH, 2021

AMOUNT IN TAKA


RECEIPTS:	AMOUNT IN TAKA
Opening Balance	
Cash in Hand	
Cash at Bank	
Bank Deposit	
Grant Received from "HELPS FOUR BROTHER INTERNATIONAL"	1,084,994
<b>PAYMENTS:</b>	<b>1,084,994</b>
Harvest Distribution	500,000
Salary: Director	30,000
MHA's salary	100,000
Administration Exp.	50,000
Motor Power	10,000
Communication	10,000
Said & Fee and Audit Expenses	20,000
Operational Communication Exp.	5,000
Other Expenses	1,000,000
Cash in Hand	4,994
Cash at Bank	4,994
<b>Total</b>	<b>1,084,994</b>

Date: Dhaka, 20th June, 2021

**Mostafa Kamal & Co.**  
Chartered Accountants

## COVID 19 Response Project External Audit report:

**MOSTAFA KAMAL & CO.**  
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**Chartered Accountants**

Ref: **MKE/NFAR/239**      Date: .....

The Deputy Director (Inspection and Audit)  
 NGO Affairs Bureau  
 Plot: E-13/B, Agargaon,  
 Sher-E-Bangla Nagar, Dhaka-1207


Subject: Audit Report.

Dear Sir,


We have the pleasure to enclose herewith audit report of "COVID 19 PANDEMIC RESPONSE PROJECT", a program of DIPTI FOUNDATION for the period from 1st December, 2020 to 28th February, 2021.

Please acknowledge the receipts of the same.

Thanking you,

  
**Mostafa Kamal & Co.**  
 Chartered Accountants

**MOSTAFA KAMAL & CO.**  
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**Chartered Accountants**


Date: .....

**Auditor's Responsibilities for the Audit of the Financial Statements**  
 Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that gives a true and fair view.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

  
**Mostafa Kamal & Co.**  
 Chartered Accountants

Dated, Dhaka, 20 March, 2021


OUR SERVICE : Audit & Assurance Services, Accounts Preparation & Outsourcing taxation services, value Added tax, Fund arrangements from Bank & Financial institutions, Corporate Services, All Regulatory authority Compliance Services, Management Consultancy, Other advisory services related to business.

Continuation Sheet


MKC

**COVID 19 PANDEMIC RESPONSE PROJECT**  
**A PROJECT OF DIPTI FOUNDATION**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD 1ST DECEMBER, 2020 TO 28TH FEBRUARY, 2021**

INCOME :	AMOUNT IN TAKA
Grant Received from "HILFE FUER BRUEDER INTERNATIONAL"	498,723
	498,723
<b>EXPENDITURE:</b>	
Rice	135,000
Red Gram	30,000
Oil	31,500
Potato	13,500
Salt	10,500
Mask	7,500
Lifebow Soap	21,000
Bag for relief package with printing logo	29,000
Envelope	29,723
Administrative Expenses	100,000
Salary	40,000
Transportation	30,000
Audit fees	5,000
Communications Exp.	5,500
Other Expenses	498,723
Depreciation	498,723
Excess of Income over Expenditure	(0)
	498,723

  
**Executive Director**

Date: Dhaka,  
 20th March, 2021

  
**MOSTAFA KAMAL & CO.**  
 Chartered Accountants

Continuation Sheet

MKC


**COVID 19 PANDEMIC RESPONSE PROJECT**  
**FORM FD-4**  
**CERTIFICATE TO BE GIVEN BY THE AUDITORS**

We have audited the financial statements of "COVID 19 PANDEMIC RESPONSE PROJECT", a project of "DIPTI FOUNDATION" House-10/8/5, East Manikpur, Mirpur-02, Dhaka-1216. Vide Registration No. 1361, dated 06-04-1999 and renewed on 06-04-2019 under the NGO Affairs Bureau and Foreign Donation (Voluntary Activity) Regulation Ordinance, 1978 and we have examined all relevant books, vouchers and certified that according to the audited accounts for the period ended 1ST DECEMBER, 2020 TO 28TH FEBRUARY, 2021

- The brought forward Foreign Donation at the beginning of the year 01 December, 2020 was Tk. 00.00.
- The Foreign Donations amounting to Tk. 498,723.00 (Approved Budget was Tk. 500,000.00) was received by the organization during the period under audit.
- The balance of un-utilized Foreign Donations by the organization was Tk. 00.00 under audit.
- Foreign donations amounting to Tk. 498,723.00 was utilized for following project and purpose:

Head of expenditure	Amount as per approved budget (Tk.)	Amount actually Spent (Tk.)	Difference (Tk.)
As per Annexure A/1	500,000.00	498,723.00	1,277.00

- Certified that the project has maintained the accounts of Foreign Donations and records relating there to in the manner specified as in section 5 of the Foreign Donations (Voluntary Activities) regulations Ordinance 1978 read with rule 6 and 7 to the said Ordinance.
- The information furnished above is correct and checked by us.

  
**MOSTAFA KAMAL & CO.**  
 Chartered Accountants

Dated: Dhaka,  
 20th March, 2021

Our enlistment number is SL No. 73, vide NGO Affairs Bureau circular no NGO Affairs Bureau Enlistment/Renewal Memo No. 03.07.2006/687.43.253.17-51, Dated: 15/01/2020, Enlistment No. 73.



## Picture Report – July 2020 to June 2021



UP members handover the relief packages

DF volunteers took part during the distribution



Beneficiaries carrying their goods

Government officer of Pirgonj present during distribution





Church leaders Stephen Minje and Up member together handover the relief package in Mithapur Upazila area







With CiC other government officials also present



Care & Maintenance Officer handover to FDMN



POCO  
SHOT ON POCO M2 PRO



POCO  
SHOT ON POCO M2 PRO

CXB Sardar Uz. UNO handover the sewing machine and cloths to the beneficiaries



POCO  
SHOT ON POCO M2 PRO

Sewing machine kept at UNO office for distribution



POCO  
SHOT ON POCO M2 PRO

After receiving the sewing machine

THE END